



**Job Title:** Archaeologist

**Job Status:** Full Time

**Location:** Bethlehem or Exton, PA

Stell is a seasoned veteran- and woman-owned small business providing expertise and innovation across the resilience, environmental, restoration, and compliance service sectors.

**Overview:**

The archaeologist coordinates with staff and clients concerning cultural resource related activities.

**Responsibilities:**

Position responsibilities will depend on level of experience, but will include directing or supporting tasks including:

- Conduct Phase I survey, Phase II/III testing and data recovery, site documentation, GPS mapping, artifact processing, and field and laboratory analysis.
- Identification of historic and pre-contact period sites, artifacts, and features
- Conduct pedestrian and subsurface testing inventory, testing and data recovery excavation
- Provide input and/or conduct public education and awareness presentations.
- Creation of site and feature plan and profile maps, map reading and navigation, GPS/GIS navigation and recordation.
- Field and laboratory analysis of artifacts, site characteristics, archaeological deposits, soils and sediments.
- Accurately recording field data and observations as legible handwritten notes and form entries or via standard digital field recording devices.
- Technical writing and editing
- Other tasks as assigned.
- communicates regularly with project manager to ensure that a projects timetable and budgets are being met.

**Qualifications:**

- Bachelor's degree in anthropology, archaeology, history, or a closely related field
- 1 -10 years of experience in the archaeological/cultural resources field
- participation in an accredited field school or equivalent fieldwork experience
- excellent technical writing and time management skills
- solid experience with the application of standard archaeological survey and excavation techniques
- experience with PennDOT projects and familiarity with Pennsylvania artifact curation standards is desired but not required

- Ability to travel and Conduct fieldwork activities in a safe and responsible manner, and generally able to carry a pack up to 30 pounds while hiking, physically traverse up to 5 miles a day, and conduct shovel testing and test unit excavation activities throughout a standard work day, often in adverse conditions and remote areas.
- Must be able to operate 4x4 vehicles in a safe and responsible manner on paved and unpaved roads, often in remote areas and adverse conditions.

*All qualified applicants will receive consideration for employment without regard to their race, color, religion, sex, or national origin.*

***Please submit a cover letter, indicating salary requirements and availability, along with your CV/resume as a PDF or Word file to [careers@stellee.com](mailto:careers@stellee.com). No phone calls please.***