



**Job Title:** Real Property Analyst / GIS Specialist

**Job Status:** Part Time

**Pay Range:** \$18-24/hour

Stell is a seasoned veteran- and woman-owned small business providing expertise and innovation across the resilience, environmental, restoration, and compliance service sectors.

**Position Overview:**

Stell is seeking Real Property Inspectors to support the U.S. Army Corps of Engineers (USACE) with federal real property assessment. Location is flexible but must be available for travel to client and job sites within the United States as needed, typically on a 2-week on, 2-week off schedule.

**Responsibilities:**

- As part of a team, conduct inspections of buildings and other structures on federal facilities
- Accurately evaluate and inventory assets, condition, and space utilization
- Interview facility managers to help inform inspections and assessment
- Follow assessor's manual to ensure the appropriate quantity and quality of data is collected in the field
- Estimate the remaining life of an asset
- Recognize, categorize and quantify asset deficiencies
- Prepare and submit electronic data forms in a timely fashion
- Prepare GIS and/or CAD deliverables

**Qualifications (Education and Experience):**

- A Bachelor's Degree in architecture, GIS, CAD, engineering or related field preferred
- Working knowledge of MEP, architectural, structural and/or civil building elements
- Proficiency in MS Office Suite
- Minimum one-year experience in GIS or CAD
- Must have strong written and verbal communication skills
- Ability to work with precision and accuracy in a fast-paced environment
- Ability to be organized, detail-oriented, flexible, and dependable
- Knowledge of BUILDER; USACE facility condition assessment or related experience a plus.

*Please submit a cover letter, indicating salary requirements and availability, along with your CV/resume as a PDF or Word file to [careers@stellee.com](mailto:careers@stellee.com) . No phone calls please.*

*All qualified applicants will receive consideration for employment without regard to their race, color, religion, sex, or national origin.*